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## Suggested Interview Questions

**NOTE: Be Sure to Ask the Same Set of Questions To All Applicants!!**

- **TIP:** Before asking your questions and starting a discussion, first review the “Job Description” for the position you’re looking to “hire” for by asking the person “What do YOU understand the job duties to be”??
- “Tell us about yourself”
- “How did you learn about this Volunteer opportunity?” (track these)
- “Why do you want to Volunteer with the XXXXX Agency?”  
**(Tip: Best reason is to help the Community versus your Agency)**
- “Have you ever Volunteered before and if so where and why did you leave?” (Assuming they have left)
- “What achievements in your life are you most proud of?”
- “What was the most difficult decision you’ve had to make in life?”
- “What situations do you find most difficult to deal with?”
- “What are some of the things you find difficult to do?”
- **Follow up:** “How do you deal with them?”
- “What kind of people do you get along with best?”
- “What kind of people do you Not get along with?”
- “What would your friends and neighbors say about you?” Can we ask?
- “What do you consider to be your greatest strength and weakness?”
- “Why Should we hire you?” and/or “What can you bring to the table?”
- Be careful to avoid questions regarding any medical conditions that would conflict with their abilities to perform the duties advertised in addition to “gender partner” preference and other questions prohibited by law.